

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Special Workshop Meeting

October 17, 2019

Chairman John Toutouchi called the special workshop meeting of the Board of Fire Commissioners to order at 7:00pm. Chief Reifer led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Michael Fogarty, Kevin Horan and Stephen Lengyel. Also present at the meeting was Board Secretary-Rachel Davis.

Treasurer's Report: Commissioner Fogarty read his October 17, 2019 Treasurer's Report into record.

Mr. Fogarty reminded the Board that at the last meeting the Board agreed to pay the per diem amount for six members to go to Nashville, Tennessee (\$2,013) as well as the per diem amount for three members to go out to Wisconsin for truck inspections (\$576).

Motion was made by Mr. Fogarty to transfer \$40,000 from Ocean First money market to Ocean First checking account and pay the bills in the amount of \$34,399.71.

Second: Mr. Horan

Roll call vote: 4-0 all in favor

Buildings: Commissioner Lengyel reported the following:

- Discussed replacing the District LED lights in parking lot, which is under bid.
- They are coming Monday to do the kitchen and fix wall pack.
- Walkway is complete.

Motion was made by Mr. Lengyel to have Corbin Electrical Services, Inc. replace all eight outside parking lot lights with LED floodlights for the amount of \$2,685.

Second: Mr. Fogarty

Roll call: 4-0 all in favor

Officer's Report: Chief Reifer thanked the Board for Nashville, said they learned a lot. Chief asked for status on 16-1-78. The Board explained that at the last meeting the Line Officers decided to take it out of service for safety reasons and wanted the responsibility of 78's analysis to be from the Board. As a result, the Board is waiting for an engineer to look at it.

1st Lt. Frank Santore: Nashville classes were great; they received a lot of knowledge to bring back. He is waiting on the certifications. Discussion was held on next year's classes. Monday, November 25th, at 5:30pm the Paratech strut representative will come to discuss pricing, look at what we have and then at 7:00pm we will go to Smithburg to do a demo.

Board reviewed the proposed 2020 operating budget with Chief Ralph Reifer, 1st Asst. Chief Dan Spicuzza and 1st Lt. Frank Santore. Specifically, the following topics were discussed in detail:

- Damaged items must be reported into ERS for accountability.
- Various areas in the District and Georgia Road must be cleaned up to make room for storage (in lieu of a shed).
- All Board members agreed to hold off on purchasing a new Chief's vehicle. Commissioner Fogarty clarified how the Board is held responsible to the public, despite circumstances in the past. Discussion was held on the mileage on the current Chiefs' vehicles, which should also be considered in the wear and tear of the vehicle. Mr. Fogarty added that the Board must adhere to the guidance of the Board's Auditor as well.

Board then reviewed their 2020 budget items, which were discussed at the last workshop:

- **Bay Flooring at Georgia Road, Smithburg and District:** Board decided to revisit the matter and discuss it further due to the cost.
- **Finish Hallway Flooring at District:** \$15,000 quote, but because it is over the bid threshold, Board needs 3 quotes, product name, specs, project details, NJBR and insurance.
- **Generator Smithburg:** \$66,500 state contract. Mr. Fogarty suggested speaking to the Board Attorney first.
- **Front Driveway:** Board decided to wait due to the cost.
- **District Bathrooms:** Board decided to wait.

Mr. Horan discussed an inexpensive solution to the insulation problem in the District ceiling.

Food stock is this Saturday.

Board must have budget finalized by November so that it can be adopted in December.

There being no further business, Mr. Lengyel made a motion to adjourn the meeting at 8:18pm.

Second: Mr. Horan

4-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary
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