

**Board of Fire Commissioners  
Fire District No. 1  
P.O. Box 6903  
Freehold, NJ 07728**

**Regular Meeting**

**November 26, 2019**

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:34pm. Chief Ralph Reifer led the flag salute, and the notice was read. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Stephen Lengyel. Also in attendance were Board Attorney-Jonathan Cohen and Board Secretary-Rachel Davis.

**Motion was made by Mr. Story to approve the minutes from the October 22, 2019 regular meeting.**

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

**Motion was made by Mr. Lengyel to approve the minutes from the November 12, 2019 special workshop meeting.**

Second: Mr. Story

Roll call vote: 4-0 all in favor

**Treasurer's Report:** Commissioner Fogarty read the November 26, 2019 Treasurer's Report into record.

**Motion was made by Mr. Fogarty to transfer \$40,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$38,059.16.**

Second: Mr. Story

Roll call vote: 4-0 all in favor

Mr. Fogarty reported that the Board needs to do bank paperwork in order to strengthen the security procedures on the account, requiring more than one Commissioner's signature. He will complete the paperwork.

**Correspondence:** (none)

**Insurance:** (none)

**Buildings:** Commissioner Lengyel reported that one of the heaters in the bay was fixed, and progress on the pad outside.

**Officer's Report:** Chief Ralph Reifer read his report into record and also stated the following:

- Thanked the Board for the safe trick-or-treating night. It was a success.
- December 21st is Operation Santa.

**1st Asst. Chief Dan Spicuzza:** (had nothing to report) Board discussed ordering an Officer rain jacket.

**2nd Asst. Chief Craig Haas:** (had nothing to report) Mr. Fogarty inquired about the radios, as he has not seen an invoice for the balance. Chief Haas confirmed that everything on the list was purchased and received. Chief Haas also mentioned that the Chevy dealer knows nothing about our account.

**Captain Dan Petersen:**

- Preemption system at Georgia Road and Elton Adelpia Road—loose wires fixed.
- Everything has been mounted on 80 and should be delivered.
- Mr. Story reminded him to look at 88 and also advised that the window is broken.

**1st Lt. Frank Santore:**

- Thanked Commissioner Fogarty for coming out to the Paratech demo last night.
- He is still sending gear out to Minerva and will have gear numbers by December. He requested that the Board find out the status of the washer and dryer, since we are five months in. Mr. Story told him to keep going ahead with cleaning the gear.
- Mr. Fogarty reminded Lt. Santore that he needs numbers by the end of the year, if anything else has to be ordered/paid.

**2nd Lt. John Burmeister:** (progress)

**Fire Company:** (no one representing)

**Website:** Up to date.

**Legal:** Mr. Cohen had nothing to report.

**Old Business:**

- **16-1-90:** Commissioner Story advised that December 11th will be the State meeting date; he thanked Captain Petersen for going above and beyond. The Bond attorney has all the necessary paperwork; waiting on two more quotes for the financing of the truck. Chief Reifer asked if the bond paperwork has to be presented to the truck committee. Mr. Story said it has nothing to do with the truck itself, but he is more than welcome to look at it. He also invited the truck committee to the December 11th meeting.
- **LOSAP Increase:** Mr. Story advised that we are at 66% (which is about average) and to go from 66% to 70% is another \$72,000.
- **Elections in February:** Mr. Story confirmed that the newspaper notices have to go out in December. Mr. Story suggested that we do our own. Mr. Toutouchi requested that Mr. Cohen inquire about this to Mr. Youssouf.

**New Business:** Chief Reifer said hose rack at Smithburg is broken. He has a quote for \$2,226 and requested that it be purchased. Mr. Fogarty said by the end of the year he will look into purchasing one.

Mr. Story said Fire Academy wants to store a truck at Smithburg. A discussion was held as to where to store it, and it was determined that there is no room.

**Audience:** (none)

Board took a break at 8:09pm and resumed at 8:13pm. Mr. Cohen was excused from the meeting at that time.

**Budget:** Commissioner Fogarty then reviewed the budget with the Board. The Board, once again, emphasized to the officers present that the final numbers need to be in by the Friday before the December 10th workshop meeting (6:00pm) in order to finish up the budget. The budget hearing will then be at 8:00pm on December 10th. The next regular meeting is December 17th (not the 24th).

**There being no further business, Mr. Fogarty made a motion to adjourn the meeting at 9:00pm.**

Second: Mr. Story

4-0 all in favor

Respectfully submitted,

John Toutouchi, Chairman  
/rd