

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

August 27, 2019

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:30pm. 1st Asst. Chief Dan Spicuzza led the flag salute, and the notice was read. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Stephen Lengyel. Also in attendance were Board Attorney-Jonathan Cohen (on behalf of Joseph Youssof, Esq.) and Board Secretary-Rachel Davis.

Motion was made by Mr. Lengyel to approve the minutes from the July 23, 2019 regular meeting.

Second: Mr. Story

Roll call vote: 3-0 (Mr. Toutouchi abstained.)

Motion was made by Mr. Story to approve the minutes from the August 13, 2019 special workshop and executive meetings.

Second: Mr. Fogarty

Roll call vote: 4-0 all in favor

Treasurer's Report: Commissioner Fogarty read the August 27, 2019 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$49,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$48,237.67.

Second: Mr. Story

Roll call vote: 4-0 all in favor

Correspondence: (none)

Insurance: 79 accident with junior firefighter's car in the parking lot; a claim was submitted. Mr. Toutouchi will take care of reaching out to the owner of the vehicle.

Buildings:

- District: Generator is done; start up next week.
- Smithburg: Compressor will be hooked up.
- Georgia Road: HVAC serviced.
- District: Kitchen done; GFI has been popping because of fridge; Mr. Story will get an electrician to work on a separate line.
- Georgia Road: One quote on landscaping clean up for \$856. Board discussed. Mr. Story will try and get more quotes.

- District: Hallway floor will be started next week.
- Mr. Toutouchi reminded Board members that insurance is needed for all vendors doing work on district property.
- Georgia Road: Washer/dryer shipping the 29th.
- District: Walkway from building to side parking lot--Mr. Toutouchi waiting for a quote to come in and then discuss at next workshop. Township engineer gave specs and approved the process.
- District: Propane tanks/grill—inspector said they had to be caged and 5 feet away from building. Mr. Toutouchi advised Fire Company representative Don West. Also, one grill and big cooler need to go back to Smithburg now, and the other grill needs to go back once the season is over. Board discussed leaving one grill outside with a cover on it.
- Smithburg: Mr. Lengyel advised Fire Company representative Don West of a quote for the bay lighting.

Officer's Report:

1st Asst. Chief Dan Spicuzza: (does not know where Chief Reifer's report is.) Wildwood is coming up in a couple weeks.

Captain Dan Petersen: read his report into record.

- New truck proposal update—salesman hasn't responded yet.
- Engine tanker status: Completion date is September 30th; final inspection is October 15-17th. Captain Petersen, Chief Haas and Lt. Santore will attend inspection. Board advised that Commissioner Story would also be in attendance for inspection. Truck is anticipated, after all is done, by the first or second week of December.
- Mr. Fogarty questioned the repair bills for 79. Captain Petersen explained that, as he had previously warned the Board, because of budget restraints in the past two years, only the bare minimum repairs had been done to get it passed for pump testing, therefore, all the issues are starting to compound.
- Mr. Fogarty inquired about any other big expenses to be aware about. Captain Petersen: pump/ladder/hose testing, unless something breaks.

1st Lt. Frank Santore:

Mr. Fogarty asked about big expenses. Lt. Santore: annual gear cleaning and advance inspection. He was trying to hold out until the washer/dryer arrived, but they have to go out. Commissioner Story recommended sending out the gear for the seven guys who are going to Nationals.

Mr. Toutouchi asked the officers how the Fire Operation Budget was going, that is due in September: all responded progress.

2nd Lt. John Burmeister: (he was not present; all responded progress)

Fire Company: Treasurer Don West was present and representing the Fire Company; had a question about the Corban Electric bill, which Commissioner Lengyel advised was a quote. Mr. West also thanked the Board for the check. Commissioner Fogarty followed up on his

e-mail and asked Mr. West about the numerous pizza bills. Mr. West will review them but informed the Board that he had requested that the Fire Company order on their account with Baco's. Mr. Toutouchi provided Mr. West with the inspection report for the Smithburg building.

Website: Up to date.

Legal: Board Attorney-Jonathan Cohen provided the Fire Protection Agreement between the Board of Fire Commissioners and the Freehold Township Independent Fire Company No. 1. Mr. Cohen said it is okay to wait until the Fire Company President is able to sign the contract. Board discussed and decided to have President Timo sign it at a later date.

Mr. Cohen inquired whether Ex Commissioner Thomas Caruso was in attendance so that the plaque from February could be presented to him. Mr. Toutouchi stated that Mr. Caruso was supposed to be at the present meeting and that this was also read at the February's meeting. Board members had no problem with Mr. Toutouchi giving the plaque to Mr. Caruso however he wants.

Mr. Cohen reminded the Board to have a workshop meeting next month to review the budget, with an adoption the following month.

Old Business:

- Commissioner Fogarty addressed Chief Spicuzza on an invoice he received for repairing the vehicle antenna and questioned why it did not go through the warranty. Chief Spicuzza said he had contacted James from Mid-State to make the repair. Commissioner Story requested that in the future, the Board must be kept in the loop and approve all repairs.
- Mr. Fogarty also mentioned a car wash invoice he received from Chief Spicuzza and addressed the car wash/antenna issue. Chief Spicuzza asked what the problem was with using the car wash. The Board discussed with the officers present, and it was determined that James from Mid-State had previously recommended to the Board that the vehicles do not go through the car wash because of the antennas potentially being damaged. Mr. Story suggested that a conference call be made between an officer, Commissioner Toutouchi and James from Mid-State to get a definite answer on the antenna/car wash issue once and for all.
- Commissioner Lengyel has the Bill of Sale for 77 for SourceOne Auto \$4,400. They picked it up.
- Mr. Fogarty questioned the status of the old Chief's car. Lt. Santore said they are attempting to get it started and out of the Smithburg bay.
- Mr. Toutouchi advised Lt. Santore that Firehouse Expo received their check and confirmation e-mails should be going out.
- SOGs—Mr. Toutouchi inquired as to whether Chief Spicuzza is working on the SOGs. Chief Spicuzza questioned the Board as to why they need to see the SOGs, because in the past they have never had to go over the SOGs with the Board. Mr. Fogarty responded that anything in the SOGs that has to do with a business perspective must be reviewed and approved by the Board. Mr. Toutouchi said he had requested a copy of the SOGs in advance so that all Commissioners have a chance to review it beforehand. Board Attorney-Mr. Cohen added that by seeing a

copy in advance, it allows time for the Board to run it by their attorney for legal issues.

New Business: A quote came in from Select Technology Group in the amount of \$2,314.66 to add an HDMI input wall plate for the existing projector. The Board discussed the use of the projector in detail and decided to pay for the repairs but decided that the projector should only be used for training purposes.

Motion was made by Mr. Fogarty to have Select Technology Group add an HDMI input wall plate for the projector at Smithburg, not to exceed \$2,400. Said projector should only be used for training purposes.

Second: Mr. Lengyel

Roll call vote: 3-0 (Mr. Story abstained.)

Food stock October 19th, 1-7pm; October 5th and 12th are the drop off dates in back.
Bathroom access needed.

Audience:

Frank Santore asked if he could put a patio outside for the firefighters. Board agreed, made suggestions and told him to get a quote.

Motion made by Mr. Story to go into executive session for purposes of discussing personnel matters at 8:40pm.

Second: Mr. Lengyel

4-0 all in favor

(back from executive at 9:19pm)

There being no further business, Mr. Lengyel made a motion to adjourn the meeting at 9:19pm.

Second: Mr. Fogarty

All in favor

Respectfully submitted,

Chairman John Toutouchi
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