

**Board of Fire Commissioners  
Fire District No. 1  
P.O. Box 6903  
Freehold, NJ 07728**

**Regular Meeting**

**February 25, 2020**

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:35pm. Chief Dan Spicuzza led the flag salute, and the notice was read. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Michael Fogarty, Andrew Story and Kevin Horan. Also in attendance were Board Attorney-Joseph Youssouf and Board Secretary-Rachel Davis.

**Motion was made by Mr. Story to approve the minutes from the January 21, 2020 budget & regular meetings.**

Second: Mr. Fogarty

Roll call vote: 4-0 all in favor

**Motion was made by Mr. Fogarty to approve the minutes from the February 11, 2020 special workshop meeting.**

Second: Mr. Story

Roll call vote: 4-0 all in favor

**Treasurer's Report:** Commissioner Fogarty read the February 25, 2020 Treasurer's Report into record.

**Motion was made by Mr. Fogarty to transfer \$37,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$36,569.62.**

Second: Mr. Horan

Roll call vote: 4-0 all in favor

**Correspondence:** (none)

**Insurance:**

- Glatfelter Insurance updated group term renewal and is requesting the most recent roster of active members.
- New truck documents need to be signed.
- New insurance cards were given to Officers and placed in apparatuses.

**Buildings:** Camera and key fob will be installed tomorrow for the kitchen and members' room.

**Website:** (up to date)

**Legal:** Mr. Youssouf presented the Board with revised documents to reflect the \$50,000 down payment required by the Local Finance Board.

Commissioner Story read the votes from the referendum.

- Budget passed: 238-Yes; 156-No.
- Final Commissioner Results: 334 for Andrew Story; 303 for John Toutouchi.

Mr. Youssouf advised the Board that the Township is requesting red-light permits.

**Motion was made by Mr. Story to defer to the Township's jurisdiction over issuance of a light and siren permit.**

Second: Mr. Fogarty

Roll call vote: 4-0 all in favor

Board discussed the importance of the Chief Officers arriving at the fire scenes on time and having the Chief vehicles with them, since they are on call 24/7.

**Motion was made by Mr. Fogarty to limit the Chief's vehicle mileage to no more than 35 miles one way to work.**

Second: Mr. Horan

Roll call vote: 4-0 all in favor

**Chief's Report:** Chief Dan Spicuzza submitted his December 2019 and January 2020 Chief's Reports. The 2020 Officer Line Up is as follows: Chief Dan Spicuzza; 1st Asst. Chief Craig Haas; 2nd Asst. Chief Dan Petersen; Captain Frank Santore; Lt. John Burmeister; Wayne Prochnow is the Training Officer; Bob Urban is the Chief Engineer and Jared Evanego is the Junior Captain. Chief Spicuzza also reported the following:

- Provided the Board with two surplus letters for trailer and 3-inch hose. Board will address them at the next meeting;
- Advised the Board that the new SOGs have been handed out;
- Requested that if the Board has a problem, they should come to him first;
- They received three oxygen masks;
- One new hose rack is in, and one is getting delivered;
- Board gave permission to use District for drill on Thursday;
- 16-1-80 went to first call on Sunday;
- Inquired about Advanced SCBA requirements, Board will look into it;
- Board gave permission to use Georgia Road for Basic Extrication Class on April 11th;
- Board agreed to add LOSAP points for Engineer positions;
- Board agreed to Home Depot cards for Engineers, Mr. Toutouchi will take care of;
- Chief provided \$575 quote and Board agreed to get lettering fixed on the door and back of 16-1-98;
- Chief provided \$4,719.96 quote for trailer awning. Board requested two more quotes and for Chief to provide the three quotes together;
- Trunk radios are programmed correctly for access to talk to EMS and also to switch over to trunking with the county, if necessary;
- Reviewed recent maintenance work on vehicles;
- Captain Santore taking care of radio inventory;
- This Thursday Holmatro will service tools;
- Gear list was provided to Board;
- Washer and dryer are working good.

**Fire Company:** President Neil Timo congratulated reelected Commissioners. Executive Office stays the same, with the exception of Vice President is John Catanacci and Treasurer is Mike Vota.

**Old Business:** Commissioner Horan presented a quote to the Board for Shamrock Lawn & Landscape, Inc. in the amount of \$7,000 for Georgia Road. Board reviewed the quote and blueprint. Two other companies did not respond with quotes. Commissioner Toutouchi suggested getting two more quotes to compare. Board agreed before moving ahead with Shamrock.

Board discussed donating surplus gear.

**Motion was made by Mr. Fogarty declaring the surplus gear excess property and authorizing its disposition at the discretion of the Board.**

Second: Mr. Story

Roll call vote: 4-0 all in favor

Mr. Youssouf will get the information on the shared service from Mr. Toutouchi and put it together.

Commissioner Story revisited the subject of taking the glass unit out of the conference room and redoing it. Board agreed.

Mr. Story will get new quotes to finish off the flooring in the hallway.

Mr. Fogarty reminded the Board that the four projects (floors, generator, camera systems) must be planned out for this year according to priority.

**New Business:** Mr. Fogarty discussed obtaining a secure mailbox for the District, as opposed to having a Post Office box. Board discussed.

**Motion was made by Mr. Fogarty to obtain a mailbox for the District and to get rid of the Post Office box.**

Second: Mr. Story

Roll call vote: 4-0 all in favor

**Audience:**

Chief Spicuzza discussed the plymovent over bay. Chief Spicuzza wants the LOSAP years that he missed back. Mr. Story will start the project tomorrow.

**There being no further business, Mr. Story made a motion to adjourn the meeting at 8:46pm.**

Second: Mr. Horan

4-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary  
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