

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

May 26, 2020

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:31pm. Chief Dan Spicuzza led the flag salute, and there was a moment of silence in remembrance of all the fallen military, who lost their lives serving our great country. The notice was read. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty, Kevin Horan and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssouf and Board Secretary-Rachel Davis. Due to the COVID-19 Pandemic, this meeting is also being conducted remotely which is in accordance with the directive issued by the State of New Jersey Department of Community Affairs. Peter Hall from Netlink Corporation is monitoring and managing the communications.

Treasurer's Report: Commissioner Fogarty read the May 26, 2020 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$61,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$60,998.50.

Second: Mr. Horan

5-0 all in favor

Correspondence: Letter from Dr. and Mrs. Greg Szelest thanking the fire department for all that they have been doing during this pandemic. The letter was given to President Timo.

Insurance: Board received a check in the mail to repair 16-1-80. The check has been deposited, and the parts were ordered.

Buildings:

Commissioner Lengyel reported the following:

- Lights in front of District are done.
- Progress on the 20 x 17 pad in back of District.

Mr. Toutouchi reported:

- Wi-Fi at Georgia Road is up and running; District within a couple days.
- Georgia Road bricks were cleaned up.
- Hose reel for Smithburg and replacement nozzle for District were ordered.

Commissioner Story requested three quotes to finish the flooring at the District. Two companies (James Hardwood Floors and Abby Flooring) never sent their quotes. A quote for \$13,000 was received from Rosen Remodeling.

Motion was made by Mr. Horan to use Rosen Remodeling to install flooring in the hallway, as per a quote-dated May 8, 2020, in the amount of \$13,000.

Second: Mr. Fogarty

Roll call vote 4-0 (Mr. Story abstained.)

Website: Up to date.

Legal: Mr. Youssouf discussed the severe restrictions due to COVID-19.

Chief's Report: Chief Dan Spicuzza read his report and the maintenance report into record.

- Asked about harassment class. With COVID-19 restrictions, Board decided to get a list of who needs it and possibly hold a small class within restrictions.
- Basic Extrication class moved to June 27th.
- Cage for gas tanks is locked up outside.
- Smithburg—both trucks being stored are gone.

President's Report: President Neil Timo reported the following:

- He has a quote for the changeover to LED lights.
- New members will have to have a background check before they are invited to anything.
- Drug testing procedure clarified. Commissioner Horan is responsible for setting up the random tests. Mr. Youssouf confirmed that if there is a reason to believe that there is a problem, an individual drug test can be ordered through Mr. Horan.
- Board established that the Laura Donovan trailer is the property of the Fire Company, therefore, they can do what they want with it.
- Smithburg is up and running. Requested that Smithburg be cleaned regularly by the same cleaning service that the Board uses. Mr. Story will get back to him.

Old Business:

Mr. Story advised that he is in the process of fixing the various LOSAP matters, which has been very time consuming. He will report back when it is finished properly.

Purchase of ladder pumper—Mr. Fogarty is going to make a prepayment for the frame and ladder in order to save money with the prepayment incentive.

Due to the outstanding job done by all the members of the FTIFC#1 during the COVID-19 Pandemic, Mr. Fogarty discussed purchasing a gift for the members who have gone above and beyond.

Motion was made by Mr. Fogarty to purchase new fire retardant Class B uniforms for the members of the FTIFC#1 due to their response during the COVID-19 Pandemic. The Fire Company will do all the legwork and will then submit an invoice to the Board, not to exceed \$12,000.

Second: Mr. Horan

Roll call vote: 5-0 all in favor

Mr. Fogarty reported that the new checks are in, and the new mailbox is in. He spoke to the Post Office about adding the District building to their mail route.

Mr. Story advised that the cleaning people would be out tomorrow with a quote.

The Board will revisit the physical discussion next month.

New Business:

Mr. Fogarty spoke with Chief Spicuzza about the air trailer at Smithburg, which requires a specific power connection. Mr. Lengyel will get the necessary quotes.

Garage door openers—Chief Spicuzza will check to see which ones work and let the Board know what is needed.

Mr. Fogarty discussed installing a CAD system/IAMResponding at Smithburg. Mr. Fogarty will be in charge of the project.

Motion was made by Mr. Toutouchi not to exceed \$5,000 to do wiring and to mirror the District CAD system at Smithburg.

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

Chief Spicuzza will order the second radio for the hi-band.

Printers need to be upgraded. Mr. Fogarty had a quote from Atlantic Tomorrow Office. Board will discuss at next month's meeting.

Audience: (none)

There being no further business, Mr. Story made a motion to adjourn the meeting at 8:34pm.

Second: Mr. Fogarty

5-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary
/rd