

**Board of Fire Commissioners  
Fire District No. 1  
P.O. Box 6903  
Freehold, NJ 07728**

**Regular Meeting**

**June 23, 2020**

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:37pm. Chief Dan Spicuzza led the flag salute, and the notice was read. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty, Kevin Horan and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssouf and Board Secretary-Rachel Davis.

**Motion was made by Mr. Story to approve the minutes from the following meetings: April 28th (regular), May 12th (special workshop to pay bills), May 26th (regular) and June 9th (special workshop to pay bills).**

Second: Mr. Lengyel

Roll call vote: 5-0 all in favor

**Treasurer's Report:** Commissioner Fogarty read the June 23, 2020 Treasurer's Report into record.

**Motion was made by Mr. Fogarty to transfer \$10,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$6,930.59.**

Second: Mr. Story

Roll call vote: 5-0 all in favor

Mr. Fogarty further added that the additional monies transferred was to account for payroll.

**Correspondence:** (nothing to report)

**Insurance:** (nothing to report)

**Buildings:** Commissioner Lengyel reported that he called a few companies on the patio. BC Masonry was the only one who gave a quote.

**Motion was made by Mr. Lengyel to have BC Masonry do a concrete patio in the back of the District, not to exceed \$3600.**

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

Motion was made by Mr. Lengyel to continue the maintenance agreement with Worshire Generator from 7/1/2020 through 6/30/2021 for three generators at a cost of \$2,500 as per the quote. Discussion was held regarding the warranties for the District and Smithburg. Mr. Lengyel rescinded the motion until he researches the current warranties.

**Motion was made by Mr. Lengyel to redo the plymovent at Smithburg, not to exceed \$5,000.**

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

**Motion was made by Mr. Fogarty declaring a smoke stack plymovent as excess property, no longer needed by the Fire District for firefighting purposes and authorizing it's transfer, free of consideration, to Howell Township Fire District No. 2 in the Adelpia Volunteer Fire Company.**

Second: Mr. Lengyel

Roll call vote: 5-0 all in favor

Commissioner Lengyel further noted:

- The Smithburg generator plans have been submitted.
- Replace AC unit in Chief's office; Mr. Youssef suggested line item transfers in November and December.
- Board will research purchasing fans for the bays.

Commissioner Story reported the following:

- Floors in hallway will be started in about two weeks.
- Two ice machines were donated for District and Smithburg.
- He received a quote of \$85 per cleaning for Smithburg.

Motion was made by Mr. Story to have the cleaning company add Smithburg to their cleaning for \$85 bi-weekly. Motion was not seconded. Motion failed.

Commissioner Toutouchi reported the following:

- Verizon at the District is up and running.
- Georgia Road—TV, CAD system up and running.
- Smithburg—Verizon coming Thursday, CAD system boxes ordered.
- Suggested adding more cameras to blind spots due to patio furniture being taken. Board discussed adjusting/relocating the existing cameras.

**Website:** Up to date.

**Legal:** Mr. Youssef provided the Fire Protection Agreement Contract for 2020. Board reviewed. Paragraph 4 was amended to read \$124,000.

**Motion was made by Mr. Story to accept the Fire Protection Agreement Contract for 2020, as amended, authorize the Chairman and Clerk to sign said Agreement and give to the Fire Company.**

Second: Mr. Horan

Roll call vote: 5-0 all in favor

Board initialed and signed said contract. Vice President Catenacci will have President Timmo sign.

Mr. Youssef updated the Board on the economy situation in New Jersey due to COVID-19.

Commissioner Fogarty requested that Chief Spicuzza provide the Fire Company's budget by October of this year to avoid any time constraints.

**Chief's Report:** Chief Dan Spicuzza read his report into record and asked who the Board puts in charge of the trucks? The Board confirmed that the Chief is in charge of the trucks, unless the Board disagrees, then ultimately it will be the Board's decision. Chief Spicuzza inquired about selling 16-1-90. Commissioner Horan stated that he is having a difficult time finding a broker. Mr. Youssef will look into his files for suggestions. Mr. Fogarty noted that he is aware from speaking with 2nd Asst. Chief Petersen that a preemption system is needed in the Chief's car.

**President's Report:** Vice President John Catenacci reported that he is waiting on one more quote for the bay, and the Class B's were ordered this week. He will arrange for Mr. Fogarty to get the invoices. Mr. Catenacci questioned pool fills. Mr. Youssef said it is an illegal precedent to use publicly supplied water to give a private benefit to a property owner in order to collect money from the property owner for the Fire Company.

**Old Business:** Board discussed going ahead with physicals.

Motion was made by Mr. Story to go ahead with physicals for those who are scheduled to have one this year, in addition to those who are interested in just having one, even if they are not scheduled to. Mr. Fogarty seconded the motion. Board discussed the limitations due to the COVID-19 Pandemic. Mr. Story rescinded his motion.

Mr. Toutouchi will contact Attorney Jonathan Cohen to schedule a harassment class for July.

Mr. Story corrected the LOSAP and had 15 years added to 7 members: 2 years to John Burmeister; 2 years to Michael Fogarty; 2 years to Dan Spicuzza; 2 years to Stephen Lengyel; 2 years to Frank Santore; 1 year to Bob Urban; 4 years to Phil Engel.

16-1-80 parts came in today, go out July 6th.

**New Business:** (none)

**Audience:** (none)

**Motion was made by Mr. Fogarty to go into executive session at 8:42pm for the purpose of discussing a personnel matter.**

Second: Mr. Horan

Roll call vote: 5-0 all in favor

Back from Executive Session at 8:53pm.

**There being no further business, Mr. Story made a motion to adjourn the meeting at 8:53pm.**

Second: Mr. Lengyel

5-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary  
/rd