

**Board of Fire Commissioners
Fire District No. 1
330 Stillwells Corner Road
Freehold, NJ 07728**

Special Workshop Meeting

February 9, 2021

Chairman John Toutouchi called the special workshop meeting of the Board of Fire Commissioners to order at 5:35pm, and Chairman Toutouchi led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Michael Fogarty, Kevin Horan and Stephen Lengyel. Board Secretary-Rachel Davis joined the meeting via teleconference.

The original agenda for the meeting was to meet with Kirk Leblanc from Nottingham Insurance, who had to cancel and will reschedule to another day.

Treasurer's Report: Commissioner Fogarty read his February 9, 2021 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$64,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$56,705.65.

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

Commissioner Fogarty explained that the balance of the transfer was for payroll.

Mr. Fogarty noted that the first bond payment was made and sent out but was never received. The second bond payment check was sent to the same place and received. Mr. Fogarty will go to Ocean First and put a stop payment on the first check, cut a new one and Federal Express the payment overnight.

Mr. Fogarty further noted that the Board Auditor-Gerry Stankiewicz dropped off the 2019 audit documents, and Mr. Fogarty provided him with all of the 2020 audit documents. The Board then called Mr. Youssouf at the meeting and inquired about the Affidavit of Posting Locations. Mr. Youssouf said it was sent out, and he will check on it.

Printers: Mr. Fogarty met with Atlantic, who will come in two weeks to install.

Motion was made by Mr. Fogarty to surplus the old printers from the Commissioners' office and Chief's office.

Second: Mr. Horan

Roll call vote: 4-0 all in favor

Chief's Car: Mr. Fogarty reached out to the adjuster, who is still waiting to hear back from insurance company.

Insurance: Mr. Toutouchi advised that there is one claim—a member fell, is getting treatment and will be out for a while.

Commissioner Toutouchi noted that the new insurance cards with policy number and address have be given to each Officer and Commissioner. Members are to immediately contact a Commissioner regarding a claim. Any Commissioner can call in the claims. It's good to have an employee on the phone for the information for the safety and attention of our firefighters. Members can go to the emergency room at CentraState or Hackensack Meridian on 315 West Main Street.

Phones: Discontinued 11 cell phones; bill went down from \$949 to \$438.

Elections: In-person elections will be in April. Absentee ballots must be requested.

Sale of Old 16-1-90: Successful sale of old 16-1-90 per Commissioner Horan.

Buildings: Commissioner Lengyel noted that there is water getting in the compressor at District, so he will call to have it fixed. When new 90 comes in, we must reposition the rails in the bays so that it fits accordingly. He will also call to have outside lights fixed at Georgia Road firehouse.

Mr. Toutouchi advised that four mats were purchased for the entrances of firehouses to prevent falls.

Changing Workshop Meeting Times to 6:00pm: Board decided that all future workshop meetings would start at 6:00pm, beginning on March 9th.

Motion was made by Mr. Fogarty to go into executive session at 6:00pm.

Second: Mr. Horan

4-0 all in favor

Board Secretary-Rachel Davis left the meeting at 6:00pm.

(back from executive at 6:15pm)

There being no further business, a motion was made by Mr. Lengyel to adjourn the meeting at 6:15pm.

Second: Mr. Fogarty

4-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary
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