

**Board of Fire Commissioners
Fire District No. 1
330 Stillwells Corner Road
Freehold, NJ 07728**

Regular Meeting

July 27, 2021

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7pm. Chief Spicuzza led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Stephen Lengyel. Also present was Board Secretary-Rachel Davis. This meeting was live streamed.

Motion was made by Mr. Lengyel to approve the minutes from the June 22, 2021 and July 13, 2021 regular meetings.

Second: Mr. Fogarty

Roll call vote: 4-0 all in favor

Treasurer's Report: Commissioner Fogarty read the July 27, 2021 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$8,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$7,058.62.

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

Mr. Fogarty noted that the Board received their second payment from the Township.

Insurance: Commissioner Toutouchi advised that there were two claims that were taken care of.

Board Attorney-Neil Braslow as well as Commissioner Kevin Horan joined the meeting via teleconference at 7:10pm due to technical difficulties in joining the meeting earlier.

Board discussed the protocol of someone being on a medical leave. Mr. Braslow advised against someone on medical leave doing any firematic activities.

Motion was made by Mr. Fogarty that the Board follows the guidance of Nottingham Insurance Company as well as the Board's legal counsel, with reference to the following: Members who are on medical leave with FTIFC#1 are permitted to enter District-owned buildings, but they cannot participate in firematic or non-firematic company events insured by the District. In addition, no member on medical leave is authorized to enter any vehicle owned/insured by FTFD#1.

Second: Mr. Lengyel

Roll call vote: 3-1 (with 1 abstention)

Mr. Fogarty: yes

Mr. Lengyel: yes

Mr. Story: no

Mr. Horan: abstain

Mr. Toutouchi: yes

Buildings: Commissioner Lengyel reported the following:

- Waiting for a revised generator quote.
- Outlets above lockers will be installed Friday.
- Running into problems with door sensors; waiting for a quote on a new system.
- Plymovent will be out tomorrow to fix the middle bays.

Website: Commissioner Horan has some last-minute updates to make.

Legal: Mr. Braslow had nothing to report. Mr. Toutouchi mentioned the Agreement with McManimon, Scotland & Baumann, LLC.

Motion was made by Mr. Fogarty to adopt the Resolution to appoint McManimon, Scotland & Baumann, LLC, as attorneys for the Bond Agreement.

Second: Mr. Lengyel

Roll call vote: 5-0 all in favor

Mr. Braslow will contact the bond counsel in order to set up a meeting with a couple commissioners to discuss the projects to be done.

Board asked Mr. Braslow about the marijuana laws. Mr. Braslow noted that the guidance would be out on August 21st for clarity on the drug law.

Fire Company:

Chief Spicuzza reported the following:

- Air pack demo on August 11th.
- Grant writing was discussed.
- 87 is out for service.
- 79 generator was ordered.
- Thanked the Board for the new laptop.
- New radios are in for 76.
- Saturday was a great day; thanked Board for help.
- Chuck has Craig's car, trying to figure out what's wrong with it.
- Board asked for a list of surplus for items at Georgia Road.

Mr. Toutouchi addressed the issue with Craig's car regarding the warranty and third-party work done on the vehicle. Mr. Fogarty will follow up on this.

Discussion was held about 88. It was agreed by all parties to let the Fire Company use it, and Chief Spicuzza will be the go-to person.

2nd Assistant Chief Dan Petersen advised the Board that the car delivery would be delayed due to a recall issue. He also needs a Board member to sign for it and provide a check. Mr. Story said he would be available. Chief Petersen also advised the Board that he has two paint quotes. He attempted six companies for quotes and only received two quotes back.

Motion was made by Mr. Story to have Ken's Auto Body paint the new Chief's vehicle for an amount not to exceed \$9,500.

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

President Neil Timo reported the following:

- Wet Down was a success; thanked the Board.
- Asked if he could put a mailbox inside the District for the members. Board agreed.

Commissioner Toutouchi mentioned that the physicals are optional this year.

Motion was made by Mr. Fogarty to adopt the Fire Company contract as it is written.

Second: Mr. Story

Roll call vote: 5-0 all in favor

Fire Company contract was then signed.

Old Business:

Commissioner Fogarty discussed the details of the air trailer transfer. The county will make a resolution to take on the maintenance.

New Business:

Mr. Fogarty discussed two donated projector screens. The Fire Company will be taking one. Board agreed to have Mr. Fogarty get a quote to mount the second one at the District.

Mr. Toutouchi noted that the windows in the District conference room would be measured for blinds, and he would get the necessary quotes.

Audience: (none)

There being no further business, Mr. Lengyel made a motion to adjourn the meeting at 8:17pm.

Second: Mr. Fogarty

5-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary
/rd