

**Board of Fire Commissioners
Fire District No. 1
330 Stillwells Corner Road
Freehold, NJ 07728**

Regular Workshop Meeting

September 13, 2022

Chairman John Toutouchi called the regular workshop meeting of the Board of Fire Commissioners to order at 7pm, and Chief Craig Haas led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Michael Fogarty and Stephen Lengyel. Board Secretary-Rachel Davis was also present at the meeting. This meeting was live streamed.

Chairman Toutouchi requested all to remain standing for a moment of silence to remember 9/11.

Motion was made by Mr. Lengyel to approve the August 23, 2022 regular and executive minutes.

Second: Fogarty
3-0 all in favor

Buildings: Commissioner Lengyel reported that he has a fire alarm inspection coming up.

Mr. Engel joined the meeting at 7:03pm.

Mr. Toutouchi advised that this regular meeting was an open-forum workshop for anyone who wants to speak.

Harassment Class: Mr. Toutouchi noted that the harassment class starts October 1st to November 1st. He will send an IamResponding message out. If it is not completed by November 1st, the Chief will be notified as to whose gear should be pulled and that member should be on administrative leave. All Commissioners, Executive Board members and Line Officers will also be taking the class along with anyone in a leadership role. Additional management classes will be mandatory for all leadership.

Vehicle Repair: Commissioner Engel will find out if the Chiefs' vehicles can stay behind the gate when they are being repaired at the Township, and he will try to obtain access cards to the gate. Mr. Engel also noted that he needs a copy of all repair bills as they come in.

Mr. Story joined the meeting at 7:05pm.

Treasurer's Report: Commissioner Fogarty read the September 13, 2022 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$50,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$47,156.01.

Second: Mr. Story

Roll call vote: 5-0 all in favor

Mr. Fogarty mentioned to the Board that there was a problem with the checking account not showing online. He will go to Ocean First and find out why.

Food Stock: Food stock is October 15th.

Truck Pull: Mr. Story updated the Board on the truck pull details. They have the alcohol permit as well as the food trucks permit. Board members did not object to the public using the bathrooms. Mr. Story will make sure they are stocked and cleaned afterwards. Mr. Fogarty will call insurance about a rider.

Chief's Report: Chief Craig Haas had nothing to report.

Budget: Mr. Fogarty requested a review of the budget with concrete costs from everyone by next month.

Fire Company: Vice President Mike Celano stated that he is still waiting on the contract. Mr. Toutouchi advised that the Board Attorney-Mr. Braslow is still working on the contract and the code of conduct. Mr. Braslow was also under the weather, which delayed matters as well. Mr. Toutouchi advised that the OPRA request is still pending due to the redacting and also gathering the attachments.

LOSAP: Mr. Fogarty asked the Board to think about a plan to add more LOSAP incentives for volunteers.

Death Benefits: Mr. Fogarty suggested that the Board think about revising the death benefits to make it fair among associate members and active members. Mr. Fogarty also gave a warning that if members do not have a beneficiary form completed, it will be very difficult for the insurance company to pay.

There being no further business, Mr. Engel made a motion to adjourn the meeting at 8:05pm.

Second: Mr. Lengyel

5-0 all in favor

Respectfully submitted,

Phil Engel, Chairman

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